

MAINTENANCE OF PROFESSIONAL CERTIFICATION

The Board will employ competent professional staff that possesses appropriate professional certification. The procurement of the initial professional certification and the maintenance of that certification is an integral part of the professional responsibilities of each educator. Each professional educator is ultimately responsible for his/her professional certification.

Professional certification includes (but is not necessarily limited to): certification or licensure appropriate to the professional assignment of the individual; additional endorsement(s); advanced salary classification(s), the completion of any testing requirements, the completion of appropriate applications, the payment of required fees, the provision of appropriate transcripts or other documents.

The Board, through assigned staff, will provide each professional staff member with one written notice of the expiration date for each professional certificate. The Board will likewise provide advice and reasonable assistance with the completion of the various applications and forms associated with the certification process.

Any individual whose applicable professional certificate has expired will not be permitted to begin another school year unless he/she has completed the requirements for the renewal of the certificate. These requirements may include, but not necessarily be limited to, the following: hours of appropriate coursework, examinations, applications, transcripts, fees, etc.

An individual who fails to maintain his/her professional certification may be subject to dismissal under the provisions of the West Virginia Code.

SOURCE: Board of Education Minutes

DATE: July 21, 1997 – February 7, 2000 – June 18, 2001

LEGAL REFERENCES: W V State Code, Sections 18A -2-1, 18A -2-2, 18A -2-7, 18A -2-8, 18A -3-1, 18A -3-2, 18A -3-3, 18A -4-1  
State Board Policy 5202